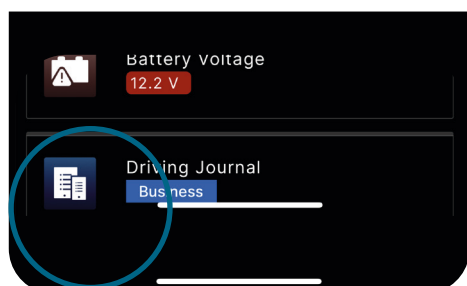


5: DRIVING JOURNAL



← **Driving Journal.**
Click here to get to the driving journal page.

HOW THE DRIVING JOURNAL IS USED

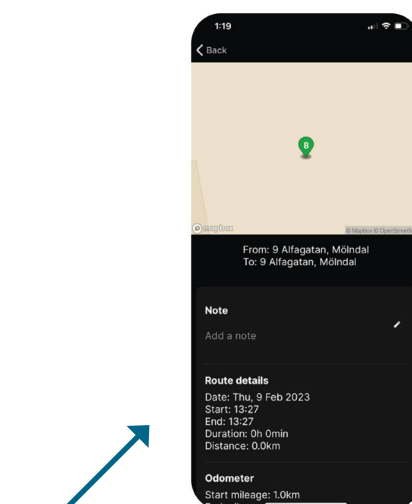
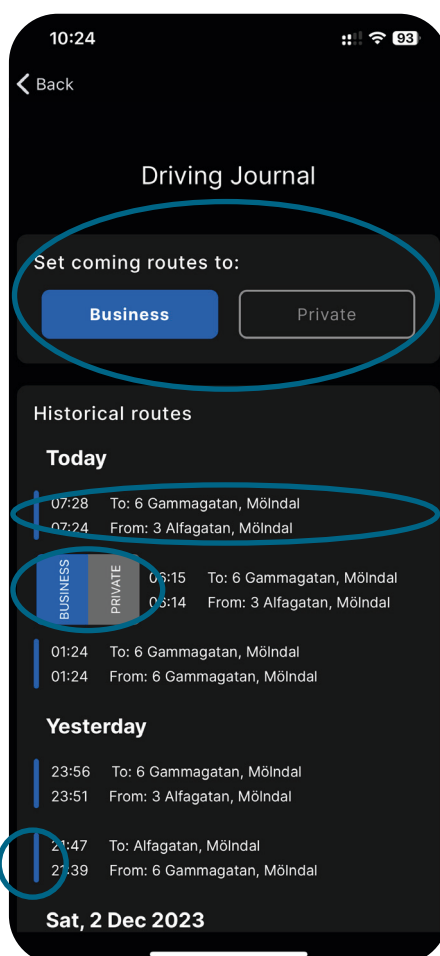
Business/Private.

Here you set what the next routes should be logged on, Business or Private.

Business/Private – Route.

By dragging a route to the right, you can easily change a route from Business to private and vice versa.

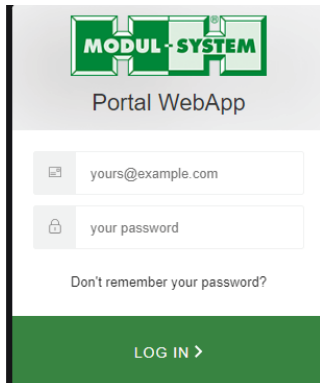
Just click on Business or Private depending on what you want the route to be logged on.



← **Details about the route.**
Click on a route to see a detailed description such as from-to, miles, time, etc. Here you also enter the purpose of the trip under "Note".

← **Routes.**
All routes are listed, if they are marked in blue they are set as "Business". If they are marked in grey, they are set as "Private"

DRIVING JOURNAL – CUSTOMER PORTAL, DOWNLOAD YOUR JOURNAL



Modul-System
Portal WebApp

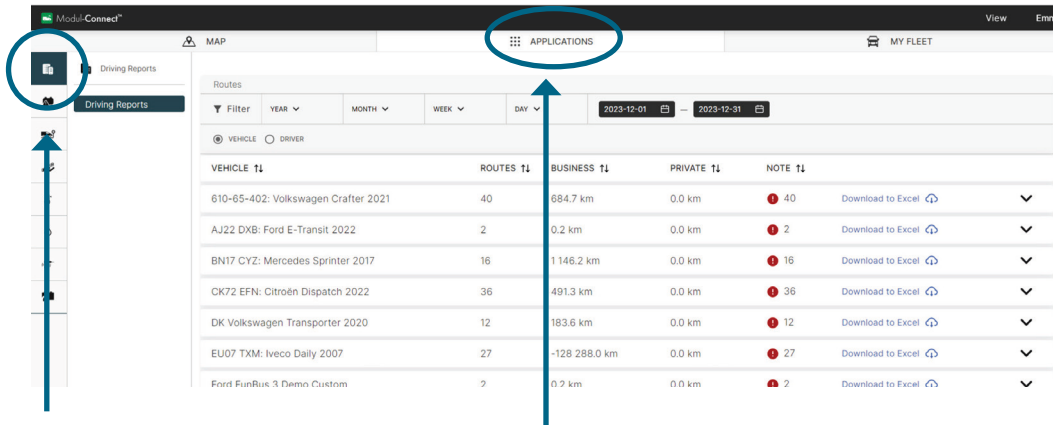
☐ Don't remember your password?

[LOG IN >](#)

1. Login

www-portal.modul-connect.com

Log in to the Customer Portal with the same information you use in the app.

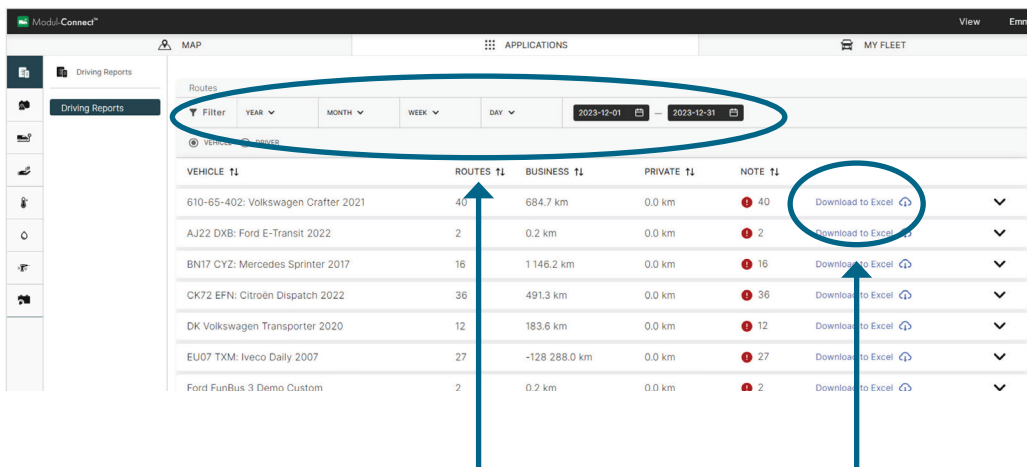


The screenshot shows the Modul-Connect Customer Portal interface. The left sidebar contains a menu with 'Driving Reports' highlighted. The main content area is titled 'APPLICATIONS' and displays a table of vehicles and their routes. The table has columns for 'VEHICLE', 'ROUTES', 'BUSINESS', 'PRIVATE', and 'NOTE'. The first row shows a Volkswagen Crafter 2021 with 40 routes, 684.7 km business, and 0.0 km private. The second row shows a Ford E-Transit 2022 with 2 routes, 0.2 km business, and 0.0 km private. The third row shows a Mercedes Sprinter 2017 with 16 routes, 1146.2 km business, and 0.0 km private. The fourth row shows a Citroën Dispatch 2022 with 36 routes, 491.3 km business, and 0.0 km private. The fifth row shows a Volkswagen Transporter 2020 with 12 routes, 183.6 km business, and 0.0 km private. The sixth row shows an Iveco Daily 2007 with 27 routes, 128,288.0 km business, and 0.0 km private. The seventh row shows a Ford FunBus 3 Demo Custom with 2 routes, 0.2 km business, and 0.0 km private. Each row has a 'Download to Excel' link and a dropdown arrow.

VEHICLE	ROUTES	BUSINESS	PRIVATE	NOTE
610-65-402: Volkswagen Crafter 2021	40	684.7 km	0.0 km	1 40
AJ22 DXB: Ford E-Transit 2022	2	0.2 km	0.0 km	1 2
BN17 CYZ: Mercedes Sprinter 2017	16	1146.2 km	0.0 km	1 16
CK72 EFN: Citroën Dispatch 2022	36	491.3 km	0.0 km	1 36
DK Volkswagen Transporter 2020	12	183.6 km	0.0 km	1 12
EU07 TXM: Iveco Daily 2007	27	128,288.0 km	0.0 km	1 27
Ford FunBus 3 Demo Custom	2	0.2 km	0.0 km	1 2

2. Navigate to the driving journal

Under "Applications" select Driving Journal in the left side panel. All the vehicles are listed here.



The screenshot shows the Modul-Connect Customer Portal interface. The left sidebar contains a menu with 'Driving Reports' highlighted. The main content area is titled 'APPLICATIONS' and displays a table of vehicles and their routes. The filter panel at the top of the table is circled in blue, showing options for 'Filter', 'YEAR', 'MONTH', 'WEEK', and 'DAY'. The 'Download to Excel' button for the first vehicle is also circled in blue. The table has columns for 'VEHICLE', 'ROUTES', 'BUSINESS', 'PRIVATE', and 'NOTE'. The first row shows a Volkswagen Crafter 2021 with 40 routes, 684.7 km business, and 0.0 km private. The second row shows a Ford E-Transit 2022 with 2 routes, 0.2 km business, and 0.0 km private. The third row shows a Mercedes Sprinter 2017 with 16 routes, 1146.2 km business, and 0.0 km private. The fourth row shows a Citroën Dispatch 2022 with 36 routes, 491.3 km business, and 0.0 km private. The fifth row shows a Volkswagen Transporter 2020 with 12 routes, 183.6 km business, and 0.0 km private. The sixth row shows an Iveco Daily 2007 with 27 routes, 128,288.0 km business, and 0.0 km private. The seventh row shows a Ford FunBus 3 Demo Custom with 2 routes, 0.2 km business, and 0.0 km private. Each row has a 'Download to Excel' link and a dropdown arrow.

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Ford FunBus 3 Demo Custom	2	0.2 km	0.0 km	1 2

3. Download your driving journal

In the filter panel, select which period should be displayed (it is also these dates/periods that are then downloaded). Then press "Download to Excel" to download the driving journal for the desired vehicle.